



Boston Pride Parade

ORIENTATION

2018



Event Overview

- 48th Boston Pride Week runs June 1st to June 10th
- All events produced by a 100% volunteer organization
- Theme:



- Saturday, June 9th
- [RAIN or SHINE](#) ...
- Support of the City and several Neighborhood Associations
- The largest and safest annual parade in Boston and New-England!
- Route is 2.27 miles long. Fairly flat with a “wicked” hill on Beacon Street!
- TV cameras stationed on the intersection of Boylston Street/Charles Street



Event Overview

- Trolley for handicap/elderly who wish to march
- Viewing area for the handicap/elderly. Area will be fully accessible with quick access to the festival
 - Location: Cambridge Street across from the festival (CVS)
- Stagger presence of parade participants. 2-3 representatives from each group will still need to report at the normal check-in time.

Parade Route





Rules to Follow (or else...)

- No nudity
- No alcoholic beverages (open or closed containers)
- No stopping at any time during the Parade route
- **No changing position in the lineup on the day of the event**
- No revving motorcycles when crowd is close to you.
- No solicitations for donations.
- No hover boards or Mylar balloons

Marshals

- [Point of contact between Parade Staff and group/organization before and on the day of the Parade](#)
- Report to the check-in table at assigned time
- You will receive 2 lanyards and badges. Wear your marshal badge at all times before and during the parade.
- Coordinate your group to its assigned location
- Convey instructions from the Parade Staff and the Boston Police Department to all your group members



Staging

- Check-in opens at 7:30am at the corner of Boylston and Dartmouth streets.
- Groups with vehicles and floats: between 7:30 – 10am.
- Groups with marchers only: between 10 - 11am
- Two representatives from each group must arrive at the check-in time and section location designated in the e-mail you will receive before the Parade. At least one representative should be the marshal. The remaining group members will report at the “Assembly Time”
- If you do not arrive on time, you will not be permitted to march and your registration fee will not be returned.
- Remain at your staging location until asked to be moved by a Parade event staff/volunteer
- Staging area will be divided into 9-10 sections (A, AA, B-I)
- No amplified sound will be allowed before 11:30 am. No amplified sound beyond a quick sound check will be allowed at all before the Parade begins. Please be considerate!!

Assembly Staging

- Remaining marchers for each group must report by no later than their assigned “Assembly Time”.
- Participants will be staggered starting from the front of the staging area.
- Marshals must inform all members of their group where to report.
- Line-up will be posted on Wednesday, June 6th



Assembly Staging

- Sections A and AA: 11:30 am
- Sections B and C: 12:00 am
- Sections D and E: 12:30 pm
- Sections F and G: 1:00 pm
- Sections H and I: 1:30 pm

**The stagger reporting times are subject to change based on the final count of groups registered. Please report as per the final line-up posted at www.bostonpride.org

Stagger Staging – Lineup Example

Company	LU Section	LU Position	LU Address	Location Tip	Check-in Time	Assembly Report Time
Boston Hoohahs	AA	18	270 Dartmouth Street		9:40 AM	11:30 AM
Old South Church in Boston	AA	19	217 Dartmouth Street	Ball & Buck (near Newbury Street)	9:40 AM	11:30 AM
Animal Rescue League of Boston	B	1	Dartmouth Street	Boston Public Library (Dartmouth St entrance)	8:20 AM	11:45 AM
Citizens Bank	B	2	Dartmouth Street	Copley Park (Across from Boston Public Library)	9:45 AM	11:45 AM



En Route

- Everyone must stay in order!
- No passing, no stopping, no reversing!
- Ensure a cleared path in front of vehicles and help Parade Staff keep the crowd from the route
- In case of mechanical or other problems, pull off on the right side of the street and Parade Staff immediately notified
- No photo ops/ no stopping to perform
- If someone from group is pulled for interview or photo shot at TV area, remaining members must continue on

Event Overview – De-Staging

- All marchers must go right into the Festival/City Hall Plaza
- All vehicles/floats must continue on Cambridge St
- People in/on vehicle/float must stay on them until vehicle/float is parked
- Must keep pace all the way into City Hall Plaza
- Leave no trace at City Hall; place trash in dumpster/trash

Event Overview – Destaging





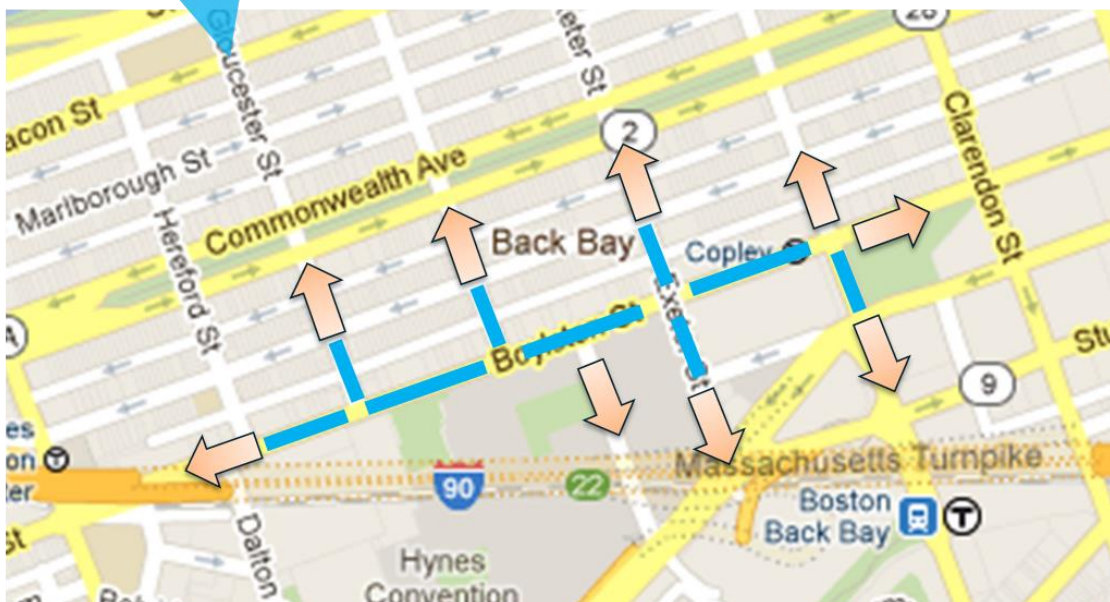
Event Security/Safety

- Close collaboration with City and Police officials
- Emergency Response Plan
- Everyone plays a role in a safe event
- [If you see something, say something. Report any and all issues to Parade Staff](#)
- Know what group is in front/behind you in the lineup.
- Remain calm/ abide by instructions of the Police/Parade Staff
- Ensure the path is cleared in front of your group and help Parade Staff keep the crowd on the sidewalk

Event Security

Setup in Copley

➔ Emergency Egress





Political Campaigns & Committees

- Parade is not a political march that must continuously move forward
- NO shaking of hands
- NO stopping to chat with constituents
- NO showcasing/performing if on float
- NO stopping for photos/selfies
- Keep the distance consistent between your group and the one in front and behind you
- **Do not change your position in the line up or you will be removed**
- Wait until instructed to move by Parade Staff to merge into the lineup

Marching Groups

- Two representatives must be at their assigned locations by no later than 10:45 am.
- Groups will be assigned locations on both sides of Boylston street (sidewalks)
- Do not change location with another group
- Make sure that your section leader is aware your group is staged.



Vehicles/ Floats

- All vehicles (floats, cars, vans, buses, trolleys, motorcycles, pedicabs must be in place by 10am for inspection by the Boston Police Department.
- Vehicle must enter the staging area by coming up Boylston Street from Massachusetts Avenue
- If staged on a side street, use Newbury Street to arrive to the street and pull into your spot
- Upon arrival, line-up your vehicle/ float in the assigned space within your section. Volunteers will be at each section to help you with the staging
- Once you have parked at the assigned space, at least one Marshal AND the driver(s) must check-in at the registration table
- All drivers must present a valid driver's license at the registration table
- You may not move your vehicle/ float again until the Parade starts, and at least one person must remain with the vehicle at all times until the Parade starts
- Vehicles /floats left unattended will be towed
- Driver (s) must be present during vehicle inspections
- Vehicles that do not pass the inspection will be removed – and we cannot override a Police decision!

GENERAL CRITERIA

- No hazardous material
- No cylinders of any type



- No containers of any type of gases or fuels
- No gasoline powered generators
- No throwing of candy, beads or any other material from any vehicle/float in the parade
- **All drivers must have in possession:**
 - Valid driver's license
 - Registration for the vehicle they are operating.
- **All CDL drivers must:**
 - Be in compliance with the **FMCSA** (Federal Motor Carrier Safety Act)
 - Have a current **Medical Card** in possession.
- **The DRIVER is legally responsible for the actions of persons on vehicles and floats**
- **NO** oversize floats or vehicles
- Only single trailer/float units
- **Size restrictions:**
 - **Maximum width = 102" (8.5 feet)**
 - **Maximum length= 30 feet**
 - **Maximum height = 13'6" (includes the standees on the float or trailer)**
- **ALL** floats & trailers must provide adequate safety measures for all riders to prevent falling from platforms. Hand holds for each rider. **NO GOING OFF AND ON TRUCK BEDS or FLOATS!**
- **NO** vehicles/floats with
 - defective tires



- suspension defects
- visible fuel leaks
- **ALL CDL** vehicles must be in compliance with **FMCSA**
- **ALL** vehicles, trailers and floats must:
 - be properly registered
 - have a valid state inspection
 - have working brake lights & turn signals
 - must have properly functioning brakes, including air brakes
- **ALL** floats & trailers must use safety chains
- **ALL** props on floats & trailers must be properly secured, braced or tied down to prevent movement

Parade Awards

- There are five categories:
 - Best Float**
 - Best Marching Group**
 - Best Adaptation of the Theme**
 - Best Youth Group**
 - Best First Timers**
- Award winners will be announced at the Fall Open House
- If you want to win:
 - Decorate your contingent! Float, vehicle, marchers!
 - Dance, sing, clap, dare to express yourself!
 - Embody our theme:



Happy Pride 2018
Thank you!

www.BostonPride.org
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